

# BRAINY N BRIGHT PUBLIC SCHOOL

## Admission Policy

### 1. Rationale behind the admission policy

Brainy N Bright Public School (BNBPS) is School catering for students aged 6 to 13, designed to meet the needs of local and expatriate children. BNBPS accepts children without discrimination of gender, race, religion or nationality. The final decision on acceptance and placement is taken by the Head of School based on the following:

- Reports and records from previous schools.
  - Potential of the applicant to benefit from the programmes and educational services available.
  - The capacity of the school to meet the educational needs of the applicant.
- Admission is based on school records from the last two years and a personal interview in which families can demonstrate a commitment to the Core Values of the school. The student seeking admission in G-1 and above will have to carry out diagnostic tests in English and Mathematics.

### *Vision Statement*

"To create and nurture individuals who have the knowledge, empathy, leadership & fortitude to stand up to the challenges that the world poses in the future."

We want to create impeccable individuals who are not just knowledgeable and proactive leaders but also intuitive and empathetic to the needs of others. We believe that the world poses new problems to be solved every day and calls for professionals who can offer superior services to society. Our students must be capable enough to add value to the community and the world. Physical fitness, mental resilience, emotional balance and intellectual refinement are our goals for the global citizens who graduate from our school.

### *Mission Statement*

"To provide an extraordinary environment for learning, bonding and all-round development that helps create and mould world-class future leaders."

Our core values of Leadership, Excellent Academics, Discipline and Service are embedded at the heart of our activities. We aim to create global citizens and instil

these values in them. As a multicultural school, we encourage mutual respect and awaken sensitivity towards the cultural needs and sensibilities of human beings. Our partnership with parents and the community is the mainstay of our mission. We maintain academic rigour to improve the intellectual engagement of students and motivate them to deeply understand and appreciate subject areas. Students are taught to make discipline a lifelong practice that would propel them to greater heights.

## 2. Admission Process for PYP

Parents connect with us through various portals. We receive inquiries via email, website and phone. We reach out to them on the given contact details or email ids and guide them through the admission procedure. After the above information is shared, we invite parents to the campus by scheduling a formal appointment to meet with the respective head and see the infrastructure and facilities.

A virtual tour is also available to view for parents enquiring from overseas. The academic team arranges zoom meetings with them. Parents are then to enrol the child for a readiness observation with the academic team so that they understand the child's academic levels.

Once the academic team determines that the child is ready, they will guide parents through the subsequent admission steps. The readiness is based on the academic levels and previous academic history/certificates of the students.

**Step 1** - The student seeking admission in G-1 and above will have to carry out diagnostic tests in English and Mathematics.

**Step 2** – The admission team will brief parents about the school culture, values, mission and vision of the school

**Step 3** - PYP coordinator will explain curriculum requirements and details.

**Step 4** - Post Admission

Parents will receive a welcome email and the parent handbook from the Head of School, admissions office and the respective co-ordinator with all the details needed regarding transport, uniforms, important contact information, dos and don'ts. If the child has enrolled at the beginning of the academic year, parents will receive an invitation to attend the school Orientation Day.

### 3. Grade Placement - Whole school

Children are assigned to grades based on their age (as of 31st March).

3 years - Grade 1	11 years - Grade 6
4 years - Grade 2	12 years - Grade 7
5 years - Grade 3	13 years - Grade 8
6 years - Grade 4	
7 years - Grade 5	

In certain (and rare) circumstances, as per their learning ability, the school may place a student in a grade lower than the appropriate grade with the written approval of the Head of School and after obtaining consent from the parent.

### 4. Waiting List

If class enrolments are filled, a general waiting list will be maintained. SIBlings of enrolled students will have a preference on the waiting list.

An applicant's position in the waiting pool can change daily. As a result, the Admissions Officer systematically contacts families to provide an update on an applicant's wait pool position.

The waiting list does not carry forward to the following school year.

The school reserves the right to deny admission to any applicant if the school cannot meet the applicant's educational needs or to postpone admission if a class is full. In this case, the applicant will be placed on a waiting list.

### 5. General Admission Procedure - Whole School

We welcome families from different walks of life and all over the world to apply to BNBPS. We assist families in Jalore(Rajasthan) who can visit us for completing admission formalities, as well as those living away and who would like to complete formalities virtually. One of BNBPS's missions is to ensure that the benefits of a first-class education are available and accessible to all. A soundly designed and well-rounded international education can set the tone for the most foundational years of a child's life.

Our programmes empower school-aged students to take ownership of their learning and help them develop future-ready skills to make a difference and thrive in a world that changes fast. The curriculum aims at developing inquiring, knowledgeable, confident, and caring young people. BNBPS's teachers are trained to understand and communicate the IB mission with an emphasis on

international mindedness and the IB learner profile

**BIBPS follows a fair, transparent admission process and is not a selective school. We believe that every child is unique and valuable.**

Our goal is to offer a child the opportunities and learning support they deserve through a differential learning approach. To help achieve this, our admission team members are trained to understand children and identify their academic achievements, strengths, challenges, and potential by working with them and their parents.

Our fee structure ensures that students and their families gain immense value from our international culture, teachers, curriculum, sports programmes, nutritious lunches, and safety measures.

The fee structure is identical for both local and expat students alike. BIBPS's holistic admission process is designed to ease you through the various steps of discovering the ideal educational experience for your child.

### ***Getting to know the school***

The Admissions Office helps set up a visit to our school so that parents can experience a campus tour. Parents would have the opportunity to meet up with the Head of School / Principal / Coordinator of respective sections for discussion.

If a parent is not residing in Jalore, then the admissions office will set up a zoom call with the Coordinator of the respective grade. Parents can also experience the BIBPS virtual 360-degree tour from wherever parents live. Parents can also visit our social media pages for more details.

### ***Sending in an inquiry***

Parents may send inquiries through any of the modes they prefer. They may mail us at [brainy@Brightpublicschool@gmail.com](mailto:brainy@Brightpublicschool@gmail.com), can give us a call or send a WhatsApp message to +91 9828385999.

### ***Interaction with the child for an assessment***

The interaction would be set up with the child to assess their skill levels and help us support them better. This would involve an interview and/or a test. This

interaction can be scheduled to happen online or offline or based on the last two years' academic reports from the previous school.

### ***Notification of Admission***

The Admissions Office will let the parent know if the child is a good fit for the grade they have applied for or provide recommendations otherwise.

### ***Acceptance of Admissions***

If parents accept the admission on behalf of their child, the admission team will help them through the process of filling out the required forms, submitting the necessary documents and paying the fees. This may be done online or offline.

### ***6. Documents required for Admissions (wholeschool):***

1. Passport size photographs of child – 4 nos.
2. Any Government approved ID proof of the Parent and a passport-size photograph of each.
3. Birth Certificate (Indian Students)
4. Transfer Certificate / School Leaving Certificate
5. Previous grade Report Card or School Recommendation letter
6. Vaccination Record or Medical Certificate

The policy is to be reviewed periodically by the Steering Committee.

